

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of October 4, 2016**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on October 4, 2016.

Mr. Kal Zucker, Board President, called the meeting to order at 7:00 p.m.

**Present at Roll Call:** Mr. Kal Zucker, President  
Mr. Ron Register, Vice President  
Mr. James Posch, Board Member  
Mr. Eric Silverman, Board Member  
Ms. Beverly Wright, Board Member

**Also Present:** Dr. Talisa L. Dixon, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting of September 6, 2016
- Special Meeting of September 14, 2016

**No. 16-10-160** It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

## **AWARDS & RECOGNITIONS**

### **2016 Master Teachers**

Assistant Superintendent of Human Resources and Operations Dr. Paul Lombardo recognized the following accomplished educators for receiving the master teacher designation:

#### **Initial Portfolio:**

Amy Bloomberg (Heights High)  
James Miller (Heights High)

#### **Renewal Portfolio:**

Sarah Adair (Oxford Elem)  
Brad Hallam (Delisle Options Center)  
Kimberly Boehm (Roxboro Middle School)

Dr. Lombardo also recognized Joyce Bukovec, who served as Master Teacher Committee Chair. The master teacher designation means that an educator demonstrates excellence inside and outside of the classroom through consistent leadership and focused collaboration.

### **Canterbury Elementary IB World School Authorization**

Canterbury Elementary, under the leadership of principal Dr. Erica Wigton, was recently named an authorized International Baccalaureate World School. Canterbury now joins Roxboro Elementary and Roxboro Middle Schools as IB World Schools. A special thanks was given to Melissa Garcar, IB Coordinator.

## **PUBLIC ADDRESS**

### **Statements from the Audience**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Dallas Schubert	School Levy Issue 109

## **SUPERINTENDENT'S REPORT**

### **Approval of Field Trip**

It was recommended that the Board of Education approve the following field trip:

- Ohio Junior Model United Nations Simulation overnight Field Trip to Columbus, Ohio, scheduled for March 12-17, 2016

**No. 16-10-161**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Ms. Wright,  
Mr. Zucker, Mr. Posch

Nays: None

Superintendent Dr. Talisa L. Dixon attended the Equal Opportunity Schools and Lead Higher Initiative in Washington, D.C. on September 21, 2016. At this event, the Cleveland Heights-University Heights School District was recognized for providing equitable academic opportunities to all students, particularly for increasing the number of minority students taking AP courses.

**PERSONNEL**

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Gezann, Amy <u>Classified Staff</u>	Cook Manager	10/3/2016

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certified Staff</u></b>		
Baele, Andrea	Substitute Nurse	\$15.39/hour
Hertz, Stacey Effective: 10/17/2016 Assignment: Boulevard Elementary School	Long-Term Substitute-R First Grade Teacher	\$251/Day MA+20
Lewis, Denise Effective: 9/30/2016-01/18/2017 Assignment: Roxboro Middle School	Long-Term Substitute-R Health	\$236/Day Step 1 MA
<b><u>Classified Staff</u></b>		
Horton, Lashownda Effective: 10/4/2016 Assignment: Fairfax Elementary School 90- Day Probation Ends: 2/27/2017	Lunchroom Aide-R 195 Days/Year	\$12.41/Hour Step 1, AIDE
Mahoney, Harwood Effective: 9/26/2016 Assignment: Fairfax Elementary School 90- Day Probation Ends: 2/6/2017	Cleaner-R 260 Days/Year	\$12.24/Hour Step 1, BAAS
Newman, Kaitlyn Effective: 10/4/2016 Assignment: Heights High School 90- Day Probation Ends: 2/27/2017	SHINE Paraprofessional-R 195 Days/Year	\$15.80/Hour Step 1, DEGR
Spoon, Minnie Effective: 9/26/2016 Assignment: Fairfax Elementary School 90- Day Probation Ends: 2/17/2017	Lunchroom Aide-R 195 Days/Year	\$12.41/Hour Step 1, AIDE
Stanford, Tracy Effective: 10/4/2016 Assignment: Fairfax Elementary School 45- Day Probation Ends: 12/6/2016	Lunchroom Aide-R 195 Days/Year	\$12.41/Hour Step 1, AIDE
<b><u>Supplemental Assignments-Coaches-2016-2017</u></b>		
Bell, Janice	Cheerleader Advisor Freshman	\$3,390
Chapman, Mark	Boys Basketball-AC-JV	\$5,085
Gordon, Joseph	Football HC-Rox Mid Gr 7	\$3,390
Scott, Andre	Boys Basketball-AC	\$5,085

**Supplemental Assignments-Advisors--2016-2017 Heights High**

**School**

Bishko, Tammy	Intervention Support Coach (split)	\$678
Lash, Kim	SADD (split)	\$1,187
Taylor-Ware, Teresa	Intervention Support Coach	\$1,356

**Monticello Middle School**

Altonen, Jeffrey	Instrumental Music	\$2,034
Andres, Jeannise	Newspaper Advisor	\$1,356
Bradley, Ann	National Jr. Honor Society (3-way split)	\$452
Chambers, LeeAnne	Power of the Pen	\$678
Colvin, Jennifer	MSAN	\$1,356
Colvin, Jennifer	National Jr. Honor Society (3-way split)	\$452
Diligente, Jonathan	Robotics (split)	\$1,695
Diligente, Jonathan	Yearbook	\$1,017
Frost, Deborah	National Jr. Honor Society (3-way split)	\$452
Frost, Deborah	Power of the Pen	\$678
Frost, Deborah	MSAN	\$1,356
Hawkins, Brandi	Student Council	\$2,034
Heim, Daniel	Instrumental Music	\$2,034
Jeske, Jason	Robotics (split)	\$1,695
Jeske, Jason	Science Olympiad (split)	\$678
Robinson, Manana	Future Teachers of America	\$1,356
Rood, Theodore	Dramatics	\$1,356
Rood, Theodore	Honors Choir Director	\$2,034
Rood, Theodore	Stage	\$1,356
Rood, Theodore	Vocal Music	\$2,034
Troy, Angelique	Art	\$678

**Roxboro Middle School**

Adorjan, Peter	Environmental Club	\$1,017
Austin, Shenisha	Leading Ladies (4-way split)	\$594
Bergen, Zakiyyah	MSAN	\$1,356
Clouser, Nicole	Instrumental Music	\$2,034
Denk, Joellen	Power of the Pen	\$678
Gregory, Anna	Leading Ladies (4-way split)	\$594
Gregory, Anna	National Junior Honor Society(split)	\$678
Hungerford, Paul	Instrumental Music	\$2,034
Jordan-Shaw, Tiffany	Leading Ladies (4-way split)	\$594
Kolecki, Kimberly	Ski Club	\$678
Luton, Joshua	MSAN (split)	\$678
Murray, Michael	Ski Club	\$678
Oden, Debra	MSAN	\$1,356
Radke, Lia	Newspaper Advisor	\$1,356
Radke, Lia	Student Council	\$2,034
Ross, Jacob	Challenge Choir	\$2,034
Ross, Jacob	Dramatics	\$1,356
Ross, Jacob	Vocal Music	\$2,034
Shelton-Townes, Josephine	MSAN (split)	\$678
Statler, Amy	Yearbook	\$1,017
Vance, Keith	Stage	\$1,356
Ward-Price, Wendy	Leading Ladies (4-way split)	\$594

Williams, Patrick	MSAN	\$1,356
Young, Jason	Science Olympiad (split)	\$678
Ward-Price, Wendy	National Junior Honor Society (split)	\$678
Ward-Price, Wendy	Power of the Pen	\$678
<b><u>Gearity</u></b>		
Connor, Fiona	Intramurals	\$1,356
Sullivan, Sean	Student Council	\$1,356

**Night School Supplementals**

**Administrative Staff**

Simeri, Jane	Principal	\$3,215
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**Teacher - \$42/Hour**

Clark, Leatrice	Science
Jones, Michael	Health/Phys Ed
Lambright, Bridget	English
McDonald, Rebecca	Math
Spaulding, Elizabeth	Social Studies (split)
Strouth, Melissa	Math
Tracy, Zachary	Science
Zidlicky, James	Social Studies (split)

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Classified Staff</u></b>		
Bricker, Cathan Effective: 7/1/2016 Assignment: Probation Ended: 9/2/2016	Probation	Conf. Admin. Asst.-Comm. \$43,050.15/Year; Step 1 CONF Board of Education 260 Days/Year
Clark, Lunetta Effective: 7/1/2016 Assignment: Probation Ended: 9/2/2016 * includes longevity	Probation	Conf. Admin. Asst.-Bus. Svcs \$47,468*/Year; Step 4 CONF Board of Education 260 Days/Year
Freeman, Angela Effective: 8/19/2016 Assignment: * includes longevity	Food Service-Assistant Cook \$15.10*/Hour, Step 11 CLNR Heights High School	Food Service-Assistant Cook \$15.10*/Hour, Step 11 CLNR Roxboro Middle School
Gatta, Vivian Effective: 7/1/2016 Assignment: Probation Ended: 9/2/2016	Probation	Staff Assistant \$33,091.50/ Year/Step 1 STFA Board of Educations 260 Days/Year

Hall, Tina Effective: 7/1/2016 Assignment: Probation Ended: 9/2/2016 * includes longevity	Probation	Administrative Assistant-Data \$51,161*/Year/Step 11 ADMA Board of Education 260 Days/Year
Smith, Danita Effective: 6/27/2016 Assignment: Probation Ended: 8/29/2016	Probation	Staff Assist.-Early Childhood. \$40,891.50/Year; Step 8 STFA Gearity P. D. School 260 Days/Year

**Supplemental Assignments-Coaches-2016-2017**

Newton, Willie	AC Football-CHHS (\$2,712)	Pro-rated (\$1,457.70) August 1, 2016-September 16, 2016
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**Supplemental Assignments-Advisors-2016-2017**

Buckley, Deborah	Intervention Support Coach \$1,356	Intervention Support Coach (split) \$678
Klein, Rochelle	Team Member BLT \$1,017	Declined offer
Yoo, Caryl	SADD Advisor \$2,373	SADD Advisor (split) \$1,187

**Approval of Changes in Salary**

The following personnel are eligible for a change in salary effective August 18, 2016 (Semester I) in accordance with the regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<b><u>Name</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Certificated/Licensed Staff:</u></b> Tufts, Brian	\$59,240 (Step 10 BA+20)	\$66,656 (Step 10 MA)

**Approval of OSCES Credentialed Evaluators**

It was recommended that the Board of Education approve the following certificated current regular employees as evaluators under the Ohio School Counselors Evaluation System having passed and met the appropriate standards adopted by the state board of education and are considered credentialed evaluators:

**Name:**  
Coleman, Rachael  
Lackey, Denise  
McNichols, Patrick  
Wigton, Erica  
Womack, Sandy

**Approval of Name Change**

**Name:**

Lambert-Sweeney, Christina

**To:**

Sweeney, Christina

**No. 16-10-162**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Ms. Wright, Mr. Zucker,  
Mr. Posch, Mr. Register

Nays: None

**BUSINESS SERVICES**

**Recommendation to Approve the Following Change Orders for Cleveland Heights High School**

It was recommended that the Board of Education approve the following change order for Cleveland Heights High School (see official minutes):

Change Order No. 66 with a total value of \$196,954.00  
Change Order No. 67 with a total value of \$40,966.00  
Change Order No. 68 with a total value of \$105,316.00

**No. 16-10-163**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Ms. Wright, Mr. Zucker, Mr. Posch,  
Mr. Register, Mr. Silverman

Nays: None

Mr. Pat O'Brien, PMC Consultant, and members of the construction management team, were on hand to discuss the change orders.



**Recommendation to Award a Contract to HWH Architects Engineers Planners, Inc.**

It was recommended that the Board of Education award a contract to HWH Architects Engineers Planners, Inc. for relocation consulting services for the move of the interim High School to the new High School and the move of Roxboro and Monticello Middle Schools to the Wiley facility (see official minutes).

**No. 16-10-164** It was moved by Mr. Silverman, seconded by Mr. Register, that the Board approve the above Business Services item.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Posch, Mr. Register,  
Mr. Silverman, Ms. Wright

Nays: None

**Recommendation to Approve Quarterly Contracts**

It was recommended that the Board of Education approve the quarterly contracts for the period July 1, 2016 through September 30, 2016 (see official minutes):

**No. 16-10-165** It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

**Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donations:

- \$1,200.00 to Delisle Options Global Ambassadors Initiative by:
  - Solomon & Louisa Oliver of Cleveland Heights - \$1,000.00
  - Pamela Jennings of Cleveland - \$100.00
  - Alma Acoff of Cleveland - \$100.00
- \$38.00 to Monticello Middle School by Giant Eagle Apples for Students program
- \$21.42 to Heights High School by Schoola.com
- \$36.00 to Heights High School Barbershoppers by Jill Miller Zimon

- \$20.00 to Heights High School Auto Tech Program by Sandy Womack
- \$300.00 to Faith's Alive Fund by Church of the Master

**No. 16-10-166**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Ms. Wright, Mr. Zucker, Mr. Posch

Nays: None

**Recommendation to Accept Donation**

It was recommended that the Board of Education accept the following donations:

- \$30,000.00 to CH-UH CSD Clock Tower Fund by CHHS Alumni Foundation

**No. 16-10-167**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Ms. Wright

Nays: None

Abstain: Mr. Silverman, Mr. Zucker

**FINANCE**

**Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending August 31, 2016, and approve the Five-Year Forecast for fiscal years ending June 30, 2017 through June 30, 2021 (see official minutes).

## **Resolution to Accept 2016-17 Activity Fund Budgets and Purpose Statements**

It was recommended that the Board of Education authorize the Treasurer to approve the following (61) activity funds budget and purpose statements for the 2016-17 school year.

### Elementary Accounts

Boulevard Elementary Principal Support Fund (018-9232)  
Canterbury Elementary Principal Support Fund (018-9233)  
Fairfax Elementary Principal Support Fund (018-9235)  
Gearity Elementary Principal Support Fund (018-9231)  
Noble Elementary Principal Support Fund (018-9237)  
Oxford Elementary Principal Support Fund (018-9239)  
Roxboro Elementary Principal Support Fund (018-9240)

### Middle School Accounts

Monticello Middle School Principal Support Fund (018-9221)  
Monticello Middle School Student Managed Fund (200-9221)  
Monticello Middle School Athletic Fund (300-9221)  
Monticello Middle School Music/Drama Fund (300-9214)  
Roxboro Middle School Principal Support Fund (018-9222)  
Roxboro Middle School Student Managed Fund (200-9222)  
Roxboro Middle School Athletic Fund (300-9222)  
Roxboro Middle School Music/Drama Fund (300-9230)

### High School Accounts

Principal Support Fund (018-9210)	Project Support (300-9365)
Career Tech Prep (018-9551)	Cosmetology Club (300-9069)
Everything Tiger (018-9321)	Auto Technology (300-9110)
Library Fund (018-9245)	Graduation Account (300-9310)
Dr. Diamond (018-9215)	Stage Crew (300-9250)
Student Council (200-9070)	Criminal Justice (300-9154)
Yearbook Club (200-9035)	Robotics (300-9100)
Educators Rising (200-9605)	Business Prof. of America (300-9140)
National Honor Society (200-9080)	Nat'l Voc. Honors Society (300-9381)
Tri-M Music Honor Society (200-9085)	American Field Service (300-9210)
Model UN (200-9584)	Leading Ladies (300-9549)
Drama Club (200-9100)	Height Choir (300-9030)
Gay Straight Alliance (200-9430)	Gospel Choir (300-9040)
Audio Engineering (200-9165)	Jazz Ensemble (300-9065)
Jewish Student Union (200-9065)	Instrumental Music (300-9060)
Ski Club (200-9610)	Drama Production (300-9300)
Science Olympiad (200-9164)	American Sign Language (300-9645)
Chess Club (200-9090)	Athletics (300-9010)
French Club (200-9040)	Pharmacy Technology (300-9676)
East Asian Club (200-9905)	Students Against Drunk Driving (300-9200)
Swim Cadets (200-9180)	Tiger Media (300-9245)
Spanish Club (200-9050)	Debate/Academic Challenge (200-9170)

Distribution Education Club of America (300-9130)  
Minority Student Achievement Network (300-9901)

### **Resolution to Approve General Schedule of Records Retention and Disposition**

It was recommended that the Board of Education approve the general schedule of records retention and disposition for school districts as provided by the Ohio Auditor of State (see official minutes).

#### **No. 16-10-168**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Ms. Wright, Mr. Zucker, Mr. Posch,  
Mr. Register, Mr. Silverman

Nays: None

CFO Scott Gainer distributed information showing classroom spending data for the Cleveland Heights-University Heights School District and statewide. The data compared the percentage of our budget spent on classroom instruction versus non-classroom instruction. This report should clarify the misinformation often used to disparage our District's classroom spending in comparison to other districts (see official minutes).

### **BOARD PRESIDENT'S REPORT**

Board President Kal Zucker apologized for having to reschedule one of the Tele Town Hall sessions that the District will host. The event was originally scheduled on October 4<sup>th</sup> but was rescheduled for those community members who observe Rosh Hashanah. The Tele Town Hall will now be held on Thursday, October 13, 2016, at 6:00 p.m. The District's finances and information regarding Issue 109 will be discussed. Residents can call in to listen and to ask questions.

Board President Zucker mentioned that Board Vice President Ron Register will be honored at the northeast region Ohio School Boards Association executive meeting being held on Wednesday, October 5, 2016. Mr. Register was named one of the NEOSBA Outstanding School Board Member Award recipients and nominated for the OSBA Outstanding All-Ohio Board Member Recognition.

Mr. Zucker also announced that Canterbury will be recognized as a School of Promise by the northeast region OSBA, which designates area schools that are making substantial progress in ensure high achievement for all students.

Board President Zucker acknowledged many of the great successes of the District that highlight the effort being made to educate its students.

## **BOARD COMMITTEE REPORTS**

### *CH Master Planning Committee*

Board Member Eric Silverman announced there will be a committee meeting on Thursday, October 20, 2016.

### *Alumni Foundation*

Board Member Eric Silverman announced that the next Heightsgear sale will be Saturday, October 22<sup>nd</sup>. The Annual Cocktail Party will be held on Thursday, November 10<sup>th</sup>, from 7 – 10 p.m. at the Wine Spot. The Alumni Foundation newsletter will be mailed soon. The Board received the first of three \$30,000 donations from the Alumni Foundation for the clock tower. Details are forthcoming on a new paver campaign.

### *UH Technology Committee*

Board President Kal Zucker said the committee postponed their scheduled meeting.

### *Facilities Accountability Committee (FAC)*

Board President Kal Zucker reported that Alisa Bray resigned from the committee, now leaving three slots available. The FAC has left it to the Board to decide whether to fill those slots. Two points of accountability will be presented to the Board at a future meeting. Communication was a major concern and dissemination of information is being addressed.

## **CORRESPONDENCE AND ANNOUNCEMENTS**

Board Vice President Ron Register congratulated the Heights High Football Team on their recent victories.

Superintendent Dixon announced that Gearity Professional Development School will hold its 3<sup>rd</sup> mock college graduation ceremony for 3<sup>rd</sup> – 5<sup>th</sup> grade students on Thursday, October 6<sup>th</sup>, at John Carroll University at 6:00 p.m.

## **UPCOMING MEETINGS**

Saturday, October 15, 2016 – Special Board Retreat  
Tuesday, October 18, 2016 – Special Board Meeting

## **MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 16-10-169**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

The meeting was adjourned at 8:11 p.m.

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Kal Zucker, President

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Scott Gainer, Chief Financial Officer